### Narrative Final Report Tyrolean International Humanitarian Aid Projects

# Applicant

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| **Name** (legal name in register of associations/firms or companies): |
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| **Project leader:** |
| **Phone:** |
| **Email:** |
| **Address (ZIP/post code, town, street, number):** |

# Local project partner

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| **Name** (legal name)**:** |
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| **Project leader:** |
| **Phone:** |
| **Email:** |
| **Address:** |

# Project title

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# Project country

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# Duration (specified period of time)

|  |  |
| --- | --- |
| from       to | |
| Report by due date | presented on |

# Date, author of report

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# Billing in euro

|  |  |
| --- | --- |
| a. planned total costs  b. costs presented for audit | €  € |

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| \*Deviations of over 10% in individual cost categories/budget items compared to the funding application must be explained. |

# Report

# Monitoring and evaluation

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| Which measures (monitoring visits, data collections) were put in place?  (200 words maximum) |

# Project implementation

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| Please describe the following:  - What is the current state of the emergency/disaster at the time of reporting?  - Did the project contribute to the main goal and did it have an impact?  - What change did the project bring about?  - Was the project goal/outcome reached?  - Which results/outputs were achieved?  - Which activities/inputs were implemented and which were not implemented?  - Which changes for the target groups can be identified?  - How many beneficiaries could be reached (target group broken down by gender)?  - In what way did cooperation with institutions that work in the same thematic field or in geographical proximity take place?  - What is the outlook after the end of the project?  (2,000 words maximum) |

# Highlights and challenges

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| Please outline the following:  - What were the highlights of the project?  - Did the external conditions change?  - Which challenges were faced in the context of the project risks and how were these overcome?  (200 words maximum) |

# Sustainability

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| Please describe the following:  - In what way could the capacities of the target groups or the local partner organisation and its team members be strengthened in order for them to remain operational beyond the current crisis? - Is a continuation of project measures as part of regular international cooperation projects planned? (200 words maximum) |

# Lessons learnt

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| What learnings (positive and negative) were identified and can be shared?  (200 words maximum) |

# Success stories

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| Please share at least one success story of one beneficiary including a photo. How did the life of that person change because of the project? (200 words maximum) |

# PR in Tyrol

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| Which PR activities were carried out? Please attach, for example, newsletter copies, press releases, newspaper articles and website links. (300 words maximum) |

# Images

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| Please attach at least five clear images of the project as well as photos which show that the logo of the Government of Tyrol was used, including a short caption. |

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Place, date Signature of an authorised representative  
of the Applicant

**Annex A: Billing and list of receipts**

**Annex B: Digitalised receipts including proof of payment or audit report**